

Meeting was called to order by Chair Chris Mayer at 9:30A.M., at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

The following members were present: Chris Mayer, Mary Kim Black, Jim Behling, Edward Bluthardt and Erv Teichmiller.

Excused absences: none.

Other present: Jason Hilger, Kris Duening, Dave Alleman, Sheriff Tomlanovich, Jean Nitz, Coroner Paul Tirpe.

Motion by Jim Behling, seconded by Erv Teichmiller to approve the agenda to be discussed in any order at the discretion of the Chair. All voting aye. Carried.

Motion by Jim Behling, seconded by Mary Kim Black to approve the previous minutes from March 13, 2013. All voting aye. Carried.

**Finance Report** – The January Finance report was presented. No action was needed or taken.

**Approval of Bills and Payroll** – Motion made by Jim Behling, seconded by Erv Teichmiller to approve bills and payroll report. All voting aye. Carried. Discussion held about the denial of a per diem from March for Supervisor Nielsen. Prior minutes of the UW-Extension committee meeting were reviewed to see if Supervisor Nielsen's presence was requested. An invitation was made but a request for attendance was not. It was noted that item number 11 on page 38 of the standing rules should be revised to be more clear. A motion was made by Erv Teichmiller and seconded by Mary Kim Black to pay the claim. All voting eye. Carried.

**Overtime Report** – A request made to remove names of officers on future sheriff department detail reports. The finance director indicated he would work with the sheriff's department and jail staff to eliminate this. Nothing unusual was noted with the overtime reports or detail reports. The finance director was instructed to provide future overtime reports to the personnel manager for follow up on overtime issues.

**Line Item Transfers** – Motion by Jim Behling, seconded by Erv Teichmiller to approve line item transfers for Commission on Aging to decrease revenue and expense as presented. All voting aye. Carried.

**Update on Potential Sale of Quad Axle Highway Trucks** – 4 Quads were sold, average price of \$110,000.

**Out of County Travel** – Motion made by Erv Teichmiller and seconded by Jim Behling to approve travel for the county clerk to attend training in Door County. All voting aye. Carried.

**Resolution 2013 - Budget Amendment 2012 General Fund Expenditures in Excess of Budget.** Motion made by Erv Teichmiller, seconded by Mary Kim Black to approve this resolution. All voting aye. Carried.

**Coroner's Request for Budget Increase** – Discussion was held about the need of a large levy for the Vilas County Coroner compared to other surrounding counties. Additional benchmarking was requested by Erv Teichmiller. It was suggested to have the finance director look into a leased truck or minivan to help reduce travel costs. The agenda item was tabled and asked to be put on next month's agenda.

**Coroner's Request for Fee Increases** – The coroner requested fee increases to help decrease the draw on the levy. The fee increases cremation permits and disinternment permits from \$50.00 to \$75.00 and body bags from \$30.00 to \$50.00. The Coroner indicated increases are warranted based on increases in cost of these services. Motion made by Jim Behling and seconded by Ed Bluthardt to direct the finance director to prepare a resolution requesting the fee increases. All voting aye. Carried.

**Medical Examiner** – It was noted that the County will be forced to explore a position of a Medical Examiner at the end of the current term of the Coroner if he does not provide more fiscal relief to the County. It was noted that the tax levy given to our Coroner is more than double the surrounding Counties.

**Sheriff's Spillman Server** – Motion by Jim Behling and seconded by Ed Bluthardt requesting the finance director to prepare a joint resolution from Finance and Public Property for an amount equal to the quote from Spillman, not to exceed \$60,000, with the funds to be taken from the general fund. Cost savings is approximately 10% or \$5,000 if we order now and pay for in 2014. 1 voting aye, 4 opposed, Failed. Motion by Jim Behling and seconded by Mary Kim Black requesting the finance director to prepare a joint resolution from Finance and Public Property for an amount equal to the quote from Spillman, not to exceed \$60,000, with the funds to be taken from the 2014 budget. All voting aye. Carried. It was noted this expenditure would come from the Sheriff's Department budget since it is their server.

**Conference Room Audio Equipment** – Motion by Erv Teichmiller and seconded by Mary Kim Black to use contingency funds in the amount equal to the quote from Protech Contracting LLC, not to exceed \$10,228, as this motion was requested from Public Property. All voting aye, Carried.

**UW Extension Contract with the State of WI** - It was noted that this contract has not been signed by the County Board Chair in the past, as is policy, and it appears it has not been provided to corporation counsel for review. The chair of the Public Property Committee will be made aware of the situation.

**Jail Commissary Statutes** – Statutes provide that the uses are for the education, recreation and convenience for inmates. It was noted by the finance director that an interpretation of “convenience” could be for fresh paint. No action was needed or taken.

**Jail Assessment Fees Statutes** – Statutes provide that these fees can be used for the repairs when needed for the tile or otherwise. It was noted the County had \$32,710.52 in this account. Bids are being solicited by the Public Property Committee. No action needed or taken.

**Letters and Communications** – None

**Future meeting dates** – Next meeting is scheduled for May 15, 2013 at 9:30 a.m.

There is nothing more on the agenda therefore; the meeting is adjourned at 1:15 p.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by: Jason Hilger